Job Title: Children’s Counsellor/Play Therapist

Hours of work: 3 hours (temporary)

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| Salary: £32654.00 (SCP point 22)-plus 5% pension contribution |

Location: Primary School in Bradford

Accountable to: Service Lead - Counselling

**Background information**

The following information is provided to help staff joining Step 2 to understand and appreciate the work content of the post and the role they are to play in the organisation. However, the following points should be noted.

1. Whilst every endeavour has been made to outline all duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings therefore may have been used; in which case all usual associated routines are naturally included in the job description.
2. Employees should not refuse to undertake work, which is specified on this job description, but they should record any additional duties they are required to perform and these will be taken into account when the post is reviewed.
3. Employees will be required to participate in an induction programme, which may include training and planning sessions.

**Main Purpose:**

To offer child centred play therapy, to children aged 5 - 11 years.

**Responsible to:**

Line management and group supervision will be provided by a Step 2 supervisor.

The post holder will report back to the Service Lead - Counselling.

**Main Task/Activities:**

1. To hold a caseload of clients offering person centred play therapy to children aged 5-11yrs in a Bradford school
2. To receive external clinical supervision as required by the PTUK/BACP or equivalent.
3. To attend internal peer group supervision every 4 weeks.
4. To monitor and evaluate own therapy work as required.
5. To keep appropriate records and pass on child protection and safeguarding concerns to the DSO
6. To provide information and assist with the production of reports and monitoring as required.
7. To participate in any relevant training, supervision and meetings, as required.
8. To be able to work on own initiative and have some flexibility with working hours.
9. To work in a way consistent with the ethos of Step 2 and the equal opportunities policy of the project.
10. To be responsible, alongside the CEO, trustees and staff for the safety and well-being of everyone, whilst using Step 2 services.

Step 2 operates an equal opportunities policy to which the work of the post holder is expected to conform.

The post holder will receive Step 2 Terms & Conditions of Employment.